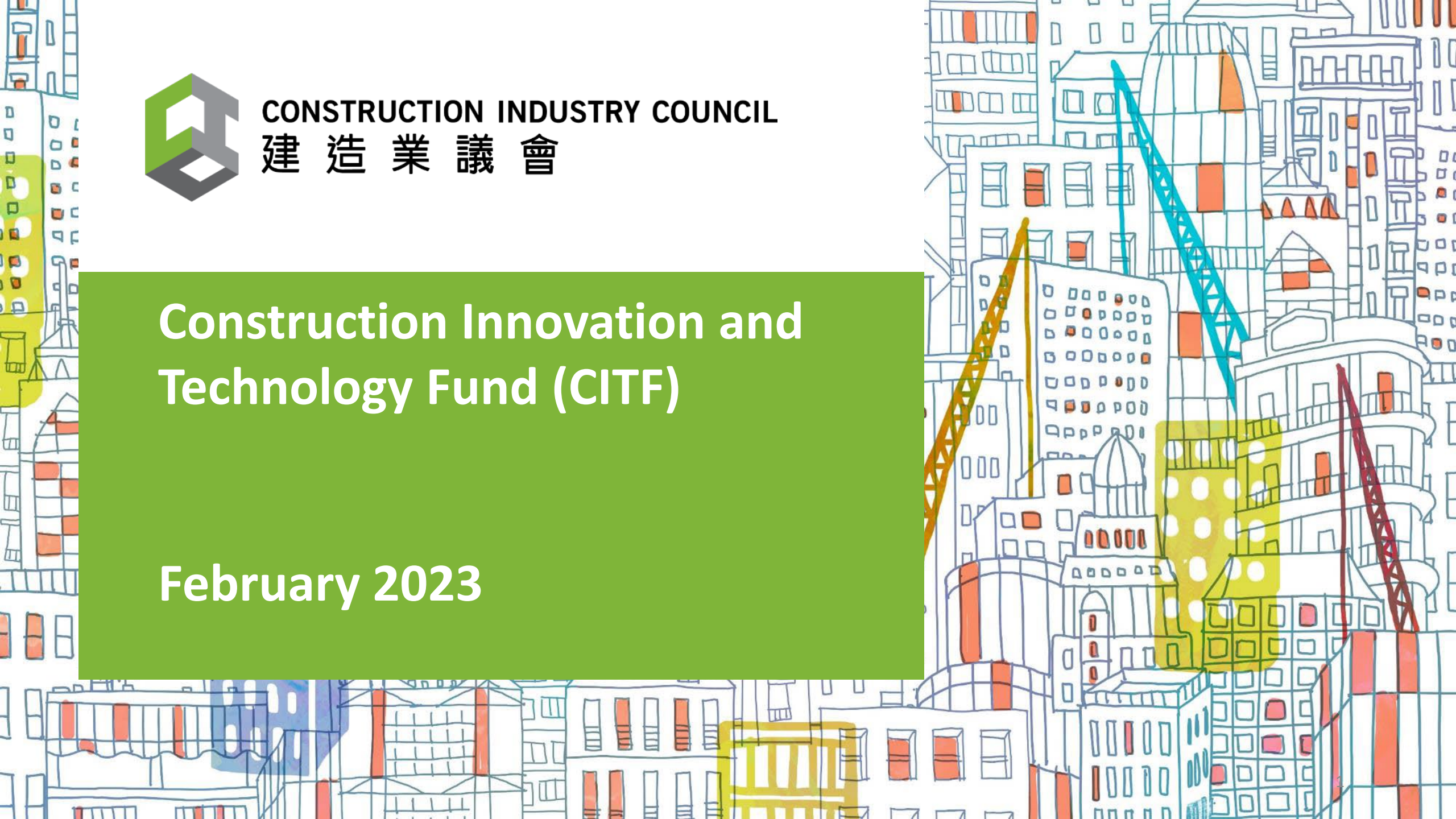




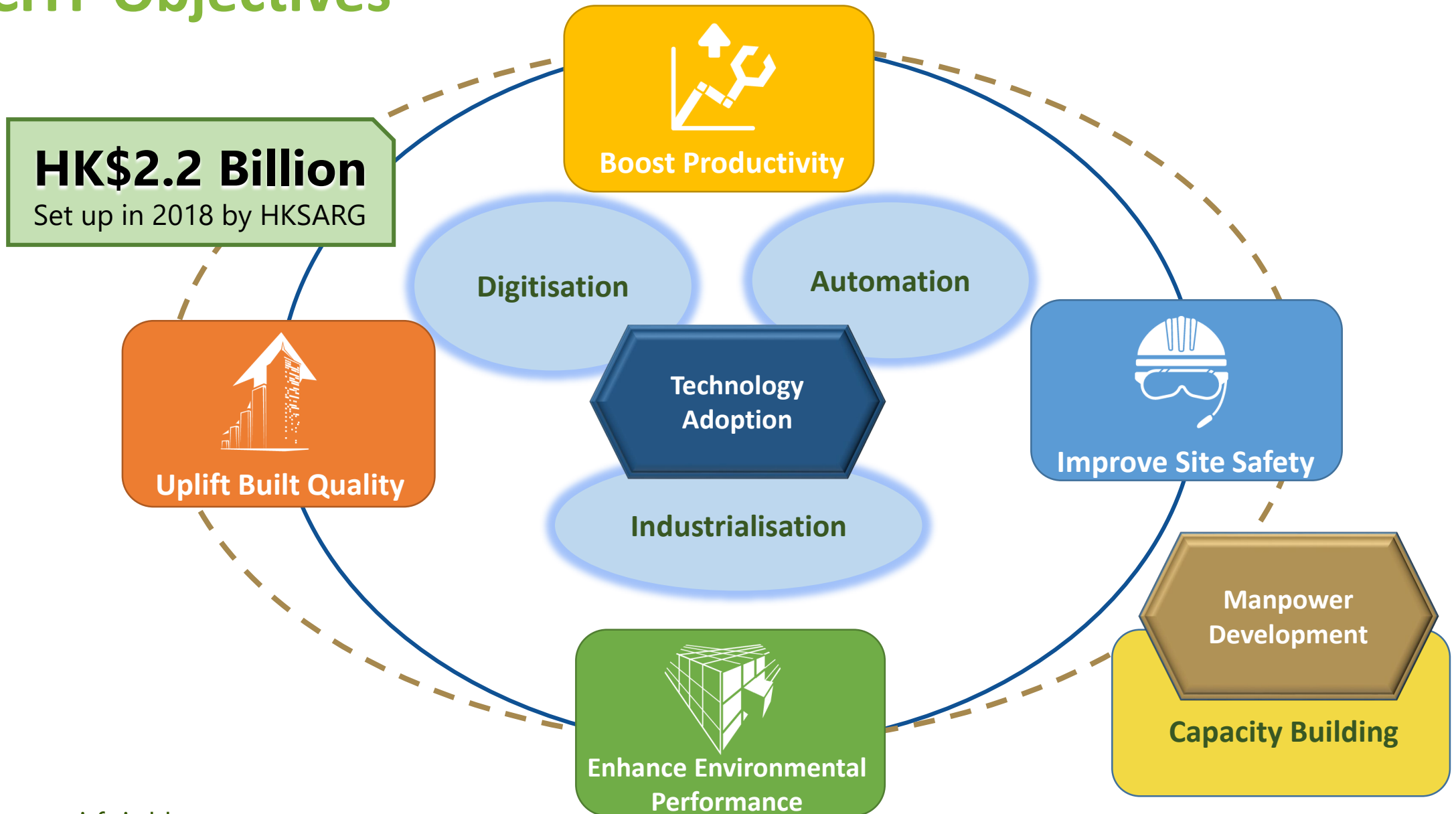
CONSTRUCTION INDUSTRY COUNCIL  
建造業議會

# Construction Innovation and Technology Fund (CITF)

February 2023

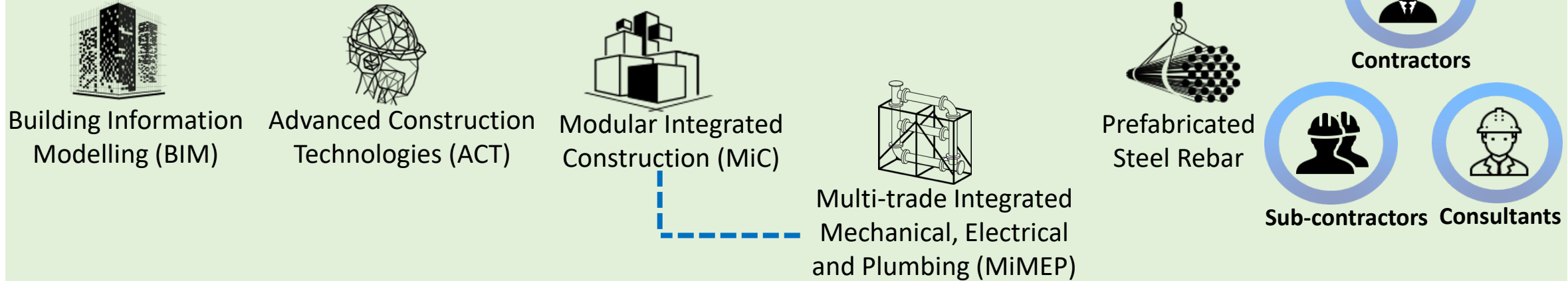


# CITF Objectives

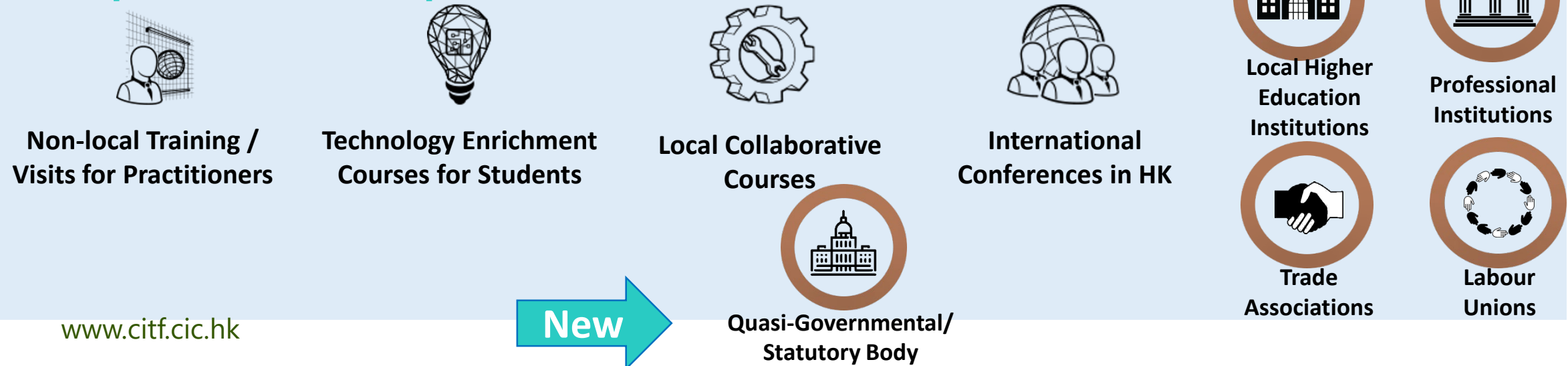


# CITF Funding Scope

## Technology Adoption



## Manpower Development



# Enhancement Measures of CITF

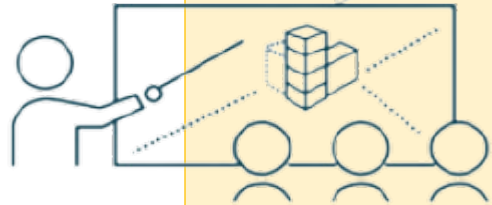
Effective : **1 January 2022**

(i.e. apply to applications received on or after 1 January 2022)





# Enhancement at a Glance – BIM



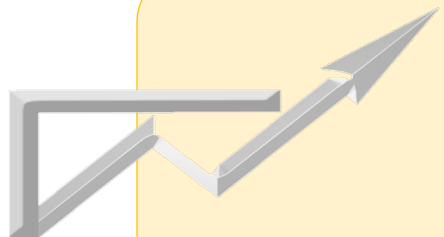
- BIM Project-based Coaching**
- Co-fund **70%**
  - Max. **HK\$200K** / applicant

↑ Capacity building



- BIM Viewer Collaborative Training**
- Co-fund **70%**
  - Max. **HK\$8K** for **trainer** and **admin. cost**
  - Max. **HK\$5K** for **external venue** rental cost

↑ Capacity building



- BIM Funding Ceiling**
- **HK\$1.5M** per applicant (HK\$1.2M for adoption)
  - Co-fund **70%** or **HK\$3,000** per course (whichever the higher), max. **HK\$15K**/ person

↑ Adoption and training



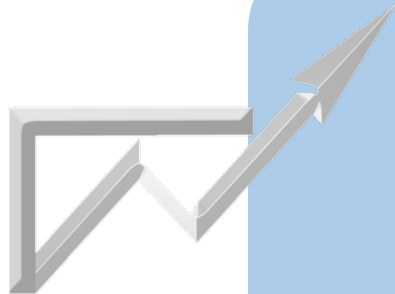
# Enhancement at a Glance – ACT



## Pioneering Application in HK

- Co-fund **70%**
- Capped at **HK\$10M**/ project

Introducing new technology for industry



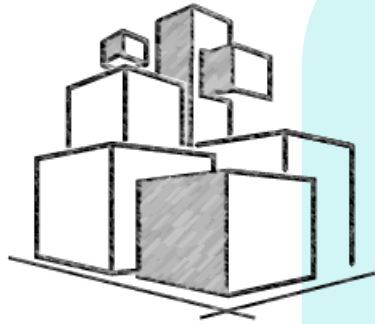
## ACT Funding Ceiling

- **HK\$1.5M** per technology (**HK\$2M** for safety-related technology)
- **HK\$300K** per technology (rental), cumulative ceiling at **HK\$600K**
- Co-fund **80%** (locally developed innovations)

↑ Adoption



# Enhancement at a Glance – MiC



**Support Multi-trade Integrated Mechanical, Electrical and Plumbing (MiMEP)**

**Specialist MiC Consultant, MiC specific construction Plant and MiC Modules**

- **Retrospective approval** for early engagement of MiC specific construction plant and modules vendors is **allowed**
- Applicants can engage specialist MiC consultant and the supplier of MiC specific construction plant or modules **before submitting the application** which shall be **submitted within 12 months from the engagement**

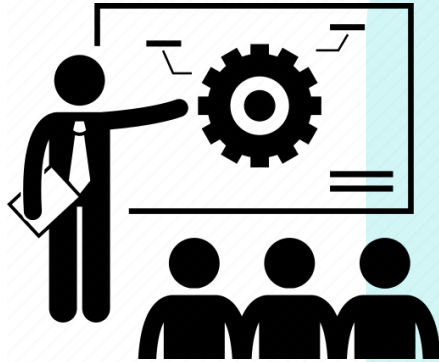
**↑ Modular construction**

**↑ Flexibility in adoption**



# Enhancement at a Glance – Manpower Development

↑ Capacity building



## Local Collaborative Course

- Quasi-governmental and Statutory Organisations as eligible applicants to organise local courses

## Non-local Enrichment Courses for Students

- Beneficiaries extended to sub-degree programme students
- Multiple participations of the same student allowed

## Non-local Training/ Visit for Practitioners

- 50% outbound travel and accommodation cost supported





# BIM



## Training (Classroom-type)

Funding Mode

Cash rebate, 70% matching fund

Funding Ceiling

- Overall **HK\$1,500,000** per applicant (including both BIM Training and BIM Adoption); **No Sub-ceiling** for BIM Training

**HK\$15,000** per person (accumulative)

- **In General:**

Each person enrolling training is entitled **70% of course fee** or HK\$3,000 per course whichever is the higher

- **CIC-Accredited BIM Coordinator Courses / CIC-Accredited BIM Manager Courses:**

- 1) **70% of course fee** for **completion of training**; and

- 2) **15% of course fee** for successful **obtainment** of the **CCBC/ CCBM certification within 1 year** from the **course completion date** (**NOT subject to** the HK\$15,000 **per-person ceiling**)

New



# BIM



## Training (Classroom-type)

Other  
Requirement



The **participants** shall fulfill the following requirements and **The fund applicant** and the training course **participant(s)** shall submit a **written joint declaration** with the **disbursement request** confirming items below with the necessary supporting documents (e.g. job descriptions, employment terms, etc.):

- The **participants** shall be **holders of Hong Kong Identity Card** with the **legal rights to reside** in Hong Kong for the **purpose of employment**; and
- The participants will be working for the applicant of the concerned approved funding application for **at least one year upon completion** of the **approved BIM training** in **at least one local construction project** with **genuine requirements to use BIM** in participant's job including:
  - Participant's job duty will involve the **use of BIM** (e.g. view project or building drawing/ submission, involved in BIM coordination/ design/ management/execution of construction projects); and
  - **substantial working hours** will be spent in the **office in Hong Kong** as reasonably conferred from the supporting documents enclosed with the disbursement request



# BIM



## Training (Classroom-type)

Other Requirement



The applicant shall, upon the request by the CITF Secretariat, provide proof and **allow inspections** by the CITF Secretariat for checking compliance with the CITF terms **at any time within 1 year** from the completion date of the approved BIM training. The inspections may include but not limited to interviews with the training participant, checking of personal identity card and employment contract of the participant, and the proof of project details, use of BIM in the project(s) and participant's involvement in the project(s) such as project organisation chart and other valid proof.

The applicant has to **refund the CIC** in case the abovementioned **requirements are not complied with**. The **applicant** is advised to **inform the training participants the relevant requirements** and make the **necessary arrangement** in the **employment contracts** as appropriate.



# BIM



## Experiential Use and Project Adoption

Funding  
Mode

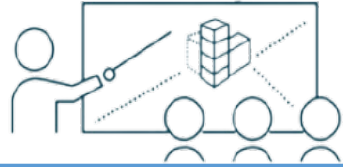
Co-fund with 70% grant from CITF

Funding  
Ceiling

- Overall **HK\$1,500,000** per applicant
- **HK\$1,200,000** per applicant (sub-ceiling)
- Experiential use is capped at maximum HK\$200,000
- Each computer at maximum HK\$21,000
- Computers subsidised by CITF are required to install CITF-funded BIM software and be used for this purpose



# BIM Project-based Coaching

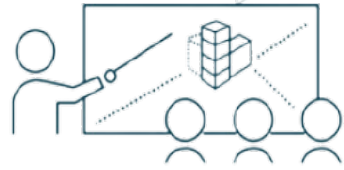


## BIM Project-based Coaching

Funding Mode	Co-fund with 70% grant from CITF
Funding Ceiling	<ul style="list-style-type: none"><li>• <b>HK\$200,000</b> per applicant (<b>accumulative</b> )</li><li>• (within the overall <b>HK\$1,500,000</b> per applicant for BIM)</li></ul>
Requirements	<ul style="list-style-type: none"><li>• Hire BIM professionals/ consultants to provide doorstep project-based coaching</li><li>• <b>Class-type BIM training is not supported</b></li><li>• <b>Project(s)</b> shall be with <b>genuine need</b> for <b>BIM adoption</b></li><li>• <b>Training</b> shall be delivered <b>throughout the project</b> cycle</li><li>• Applicant shall submit an <b>undertaking with BIM trainer's signature confirming</b> that his/her <b>service</b> would only be <b>confined to providing BIM training</b> for the project team but not carrying out the BIM work of the project direct</li></ul>



# BIM Viewer Collaborative Training Scheme



## BIM Viewer Collaborative Training

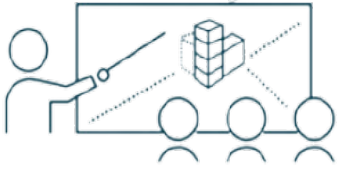


Funding Mode	Co-fund with 70% grant from CITF
Funding Ceiling	Per session per class: <ul style="list-style-type: none"><li>- <b>HK\$8,000</b> for <b>trainer</b> and <b>administration</b></li><li>- <b>HK\$5,000</b> for <b>rental of external venue</b></li></ul> (within the overall <b>HK\$1,500,000</b> per applicant for BIM)
Requirements	<ul style="list-style-type: none"><li>• Engage <b>in-house BIM trainers</b> to provide BIM Viewer training <b>for employees</b></li><li>• <b>Trainers</b> shall be either of the followings:<ul style="list-style-type: none"><li>• completed <b>CIC-accredited BIM Manager / CIC-accredited BIM Co-ordinator courses</b>; or</li><li>• <b>CIC-certified BIM Manager / CIC-certified BIM Co-ordinator</b></li></ul></li></ul>





# BIM Viewer Collaborative Training Scheme



## BIM Viewer Collaborative Training

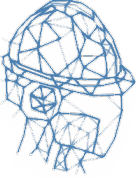


### Requirements

- **HK\$4,000** fixed lump-sum subsidy shall apply for a **4-hour** training by in-house instructors adopting **CIC's BIM Viewer Teaching and Learning Kit** for not less than **12 nos.** of **trainees** (up to 20 nos.) including administration fee
- **No venue subsidy** if **in-house venue** is available / feasible



# Advanced Construction Technologies (ACT)

	<h2>Project Adoption</h2>
<h3>Funding Mode</h3>	<ul style="list-style-type: none"> <li>• Co-fund with <b>70%</b> grant from CITF</li> <li>• <b>Rental</b> of equipment for experiential adoption, co-fund with <b>50%</b> grant from CITF</li> </ul>
<h3>Funding Ceiling</h3>	<ul style="list-style-type: none"> <li>• <b>HK\$1,500,000</b> per technology (<b>HK\$2,000,000</b> for <b>safety-related</b> technology)</li> <li>• <b>New</b> Funding ceiling for rental: <b>HK\$300,000</b> per technology for a maximum rental period of <b>6 months</b></li> <li>• <b>Cumulative</b> maximum funding ceiling for rental: <b>HK\$600,000</b> per applicant</li> </ul>



#### Remarks:

- The combined funding ceiling for BIM and ACT is **HK\$6,000,000** per applicant
- CITF will bear a higher maximum ratio of **80%** of the total costs of the Approved Project which involves the adoption of locally developed innovations or products
- In general, CITF will not fund the maintenance cost, office overheads, materials cost, consumables, spare parts, solutions, services and other administrative expenses incurred in the project



# ACT



## Pioneering Application in Hong Kong

Target Applicants	<ul style="list-style-type: none"><li>Contractors, Sub-contractors, Consultants or Trade Associations</li></ul>
Partners	<ul style="list-style-type: none"><li>Local tertiary institutions</li><li>Local research institutes</li></ul>
Objectives	<ul style="list-style-type: none"><li>Subsidising the cost of <b>bringing in</b>, for <b>adoption in Hong Kong</b>, <b>emerging technologies</b> which <b>have good potential</b> for <b>wider benefits</b> of the local construction industry</li></ul>



# ACT



## Pioneering Application in Hong Kong

### Technology Requirements

- **Proven technology outside Hong Kong** which is **newly** adopted for on-site application in Hong Kong (e.g. 3D printing); or
- **Modification, combination or enhancement** of technologies already exist in Hong Kong but put to a **new functional use** (e.g. to modify/enhance existing plant/equipment for on-site use in conjunction with AI/sensor technology to enhance site safety)

### Project Requirements

- **Multiple projects allowed** to enable more thorough trial under different scenarios



# ACT



## Pioneering Application in Hong Kong

Cost Supported

- **Costs** incidental to **introducing/modifying the technolog(ies)** for experiential use in Hong Kong, including the costs involved in:
  - **machine** procurement and delivery
  - **hardware** and **software** modification and adaptation for a new functional use in Hong Kong
  - related **material**
  - **manpower** development
  - **training** costs, etc..

Funding Mode

- Co-fund with **70%** grant from CITF (a matching ratio lower than 70% on a case-by-case basis)



# ACT



## Pioneering Application in Hong Kong

### Funding Ceiling

- **HK\$10,000,000** per project

(a **higher cap**, i.e. exceeding HK\$10M could be recommended and approved on a **case-by-case basis** if the merits of an individual application so justify (e.g. substantial benefits to the industry at large, etc.)





# ACT



## Pioneering Application in Hong Kong

### Other Requirements

- Applicant shall **share the benefits/ experience** with other industry stakeholders through one or more of the following means:
  - The intellectual property (**IP**) **rights**, if any, would be **shared** with or **transferred** to industry stakeholders e.g. **solutions providers, training institutes, universities, research and development (R&D) centres;**
  - **Open, transparent and non-exhaustive rights of use** of the technology;
  - **Licensing fees**, if any, should be made on an **equitable** basis and at **reasonable** level;
  - **Other IP/ benefit sharing arrangement** as required by the vetting committee



# ACT



## Pioneering Application in Hong Kong

### Submission Requirements

1. Initial Proposal
2. Detailed Proposal

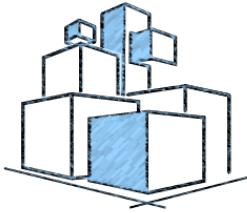
(Presentation to the CIC and the vetting committees may be requested)

### Assessment Criteria

- Applicant will be evaluated against its
  1. **Innovation** (i.e. whether the technology/functional use is new to Hong Kong);
  2. **Replicability** (i.e. whether the technology/functional use could be extended for industry-wide application for the benefit of the industry at large)



# MiC



## Project Adoption

(Specialist MiC Consultant/ MiC Specific Construction Plant/ MiC Modules)

Funding Mode

Co-fund with 70% grant from CITF at maximum

Funding Ceiling

### 1. Project Consultant

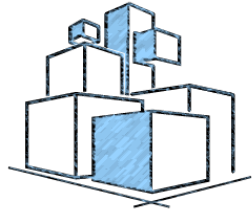
- Support the Project Consultant to employ **specialist MiC consultant** – **HK\$2,500,000**

### 2. Contractor (including Registered Specialist Trade Contractors/ Sub-contractors)

- Purchase / rental to **MiC specific construction plant** – **HK\$2,500,000**
- Purchase / offsite production of **MiC modules** – **HK\$5,000,000**



# MiC



## Project Adoption

(Specialist MiC Consultant/ MiC Specific Construction Plant/ MiC Modules)

Other Requirements

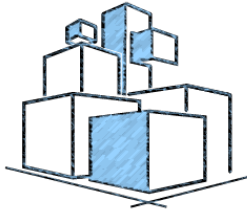
- **For Specialist MiC Consultant / MiC Specific Construction Plant/ MiC Modules:**

- MiC projects with tender invitation date on or after 1 July 2021 shall be a building project with buildings of at least **6 storeys** of **permanent** nature
- **Retrospective approval** for hire of specialist MiC **consultant, MiC specific construction plant / modules** is **allowed**. Applicants can engage specialist MiC consultants or the suppliers of MiC specific construction plant or modules before submitting the application which shall be submitted **within 12 months from the engagement**

New



# MiC



## Project Adoption

(Specialist MiC Consultant/ MiC Specific Construction Plant/ MiC Modules)

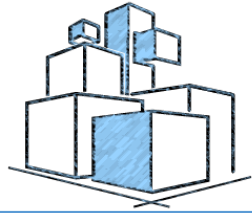
Other Requirements

- **For Specialist MiC Consultant/ MiC Specific Construction Plant/ MiC Modules:**
- For engagement before 1 January 2022, the applicants shall submit the application on or before 31 December 2022

New



# MiC



## Project Adoption (Specialist MiC Consultant)

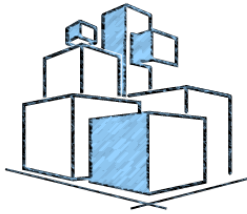
### Other Requirements

- **For Specialist MiC Consultant:**
  - Applicant shall provide proof of **approval** for commencement of MiC module **production / installation** for reimbursement purpose
  - **80%** of approved funding upon provision of the proof of **approval for commencement** of MiC module **production / installation** for reimbursement purpose
  - 20% of approved funding upon 12 months after the first instalment
  - The additional subsidy to Project Consultant and the subsidy on engaging Specialist MiC consultant are **not mutually exclusive**





# MiC



## Project Adoption

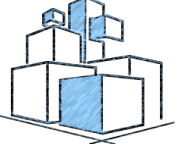
(MiC Specific Construction Plant/ MiC Modules)

### Other Requirements

- **For MiC Specific Construction Plant / MiC Modules:**
  - Applicant shall submit **document proof of approval** for **commencement** of MiC module production / installation **with the funding application**
  - Applicant shall submit a **safety audit report on logistics and lifting operation** in the MiC project for final reimbursement purpose. Details on the scope of the safety audit are available at the CITF Portal
  - 80% of approved funding upon provision of the proof for commencement of MiC modules installation on site
  - 20% of approved funding upon provision of the proof for completion of MiC modules assembly on site

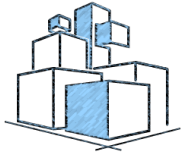


# MiC

	<b>Project Adoption</b> (MiC Project Implementation by Project Lead Consultant)
Funding Mode	<b>Financial subsidy</b> for costs involved
Funding Ceiling	<ul style="list-style-type: none"><li>• Project Consultant</li><li>• <b>HK\$4,000,000</b> or <b>15% of consultancy fee specified in the contract</b>, whichever is the lower</li></ul>
Other Requirements	<ul style="list-style-type: none"><li>• Eligible MiC projects shall :<ul style="list-style-type: none"><li>• involve a building with <b>6 storeys</b> or more;</li><li>• occupy at least <b>60% of Gross Floor Area</b> of EACH typical floor for <b>MiC</b> adoption;</li><li>• occupy at least <b>5,000m<sup>2</sup></b> of <b>Gross Floor Area for MiC</b> adoption; and</li><li>• have <b>MiC module installation commenced</b> on site <b>after 1 July 2020</b></li></ul></li></ul>



# MiC



## Project Adoption

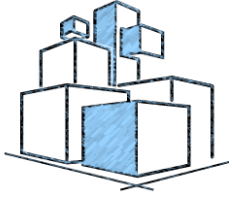
(MiC Project Implementation by Project Lead Consultant)

### Other Requirements

- Applicant shall provide **BD's approval of the General Building Plan and Superstructure Plan** of the MiC project together with the funding application
- Applicant shall provide **proof** such as BD's **consent to commence superstructure works** of the MiC building and commencement of MiC **module installation on site for reimbursement** purpose
- 80% of approved funding upon provision of the proof for commencement of MiC modules installation on site
- 20% of approved funding upon provision of the proof for completion of MiC modules assembly on site
- The additional subsidy to Project Consultant and the subsidy on engaging Specialist MiC consultant are not mutually exclusive



# MiC



## Entry of MiC systems to the Buildings Department (BD)'s Lists of Pre-accepted MiC Systems

Funding Mode

Financial subsidy (subject to successful admission of the MiC system into the BD's List of Pre-accepted MiC Systems)

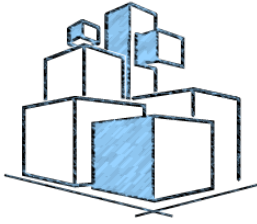
Funding Ceiling

### 1. Consultant

- Support the firm of Authorised Person (**AP**) and Registered Structural Engineer (**RSE**) and **architectural** or **engineering consultant firms (Not individuals)** for costs incurred in its application for in-principle acceptance of MiC systems to the BD's Lists of Pre-accepted MiC Systems – the funding ceiling is **HK\$1,000,000** per application, depending on MiC **scale and complexity**



# MiC



## Entry of MiC systems to the Buildings Department (BD)'s Lists of Pre-accepted MiC Systems

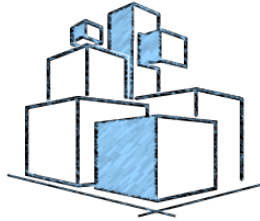
### Funding Ceiling

#### Remarks:

- The MiC systems shall be **manufactured by suppliers / manufacturers NOT yet on the BD's List of Pre-accepted MiC Systems** and are designed for application for buildings of 6 storeys and above in Hong Kong
- A genuine MiC modules manufacturer with appropriate production capability to be substantiated by the applicant
- Three tiers of funding subsidy for different MiC scale and complexity are as follows:
  - 1st tier: 6-10 storeys entitling to HK\$400,000;
  - 2nd tier: 11-29 storeys entitling to HK\$600,000;
  - 3rd tier: 30 storeys or above entitling to HK\$800,000; and
  - An extra subsidy of HK\$200,000 to each tier for more complex MiC design



# MiC



## Entry of MiC systems to the Buildings Department (BD)'s Lists of Pre-accepted MiC Systems

### Other Requirements

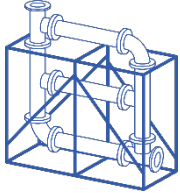
- 100% of approved funding upon provision of the proof for successful admission of the MiC system into the BD's Lists of Pre-accepted MiC Systems and the proof of the applicant being the firm of AP or RSE or architectural or engineering consultant firm getting the BD's approval.





New

# Multi-trade Integrated Mechanical, Electrical and Plumbing (MiMEP)



**MiMEP**  
(Project Design Aspects)

Funding Mode 70% matching fund for costs involved **per project**

Funding  
Ceiling

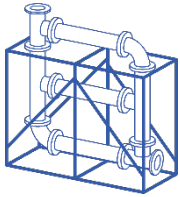
For **Project Consultant**  
**HK\$500,000** cap for producing a complete **BIM model** up to **LOD-G 200** and incorporating contractors' intended MiMEP arrangement:

- **60% subsidy** for producing a complete BIM model on MEP works **for tendering**; and
- **40% subsidy** for **collaborating with the contractors** upon award of the relevant construction contracts and incorporating contractors' intended MiMEP arrangements in an **updated BIM model**. This **facilitates the MEP Contractor to take over** and develop the BIM model for subsequent production of MiMEP prefabrication plan.





# MiMEP



## MiMEP (Project Design Aspects)

Funding  
Ceiling

For **MEP Contractor** nominated by the Main Contractor:  
**HK\$500,000** cap for upgrading the **BIM model** from LOD-G 200 to **LOD-G 400** and producing a complete MiMEP prefabrication plan

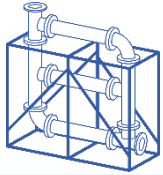
- **40%** subsidy for **taking over and upgrading the BIM model** from the Project Consultant to produce the MiMEP fabrication plan; and
- **60%** subsidy for **producing a complete MiMEP prefabrication plan**, which includes BIM-generated **prefabrication drawings** and detailed **method statements for on-site installation**.

Remarks: Retrospective approval for hiring Specialist MiMEP Consultant is allowed. Applicant can engage the Specialist MiMEP Consultant before submitting the application but which shall be submitted within 12 months from committing the relevant expenditure.





# MiMEP



## MiMEP (Project Construction Aspects)

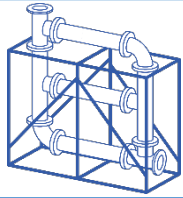
Funding Mode	70% matching fund for costs involved <b><u>per project.</u></b>
Funding Ceiling	<p>For <b>MEP Contractor</b> nominated by the Main Contractor:</p> <ul style="list-style-type: none"> <li>• <b>HK\$2,500,000</b> cap for <b>rental of offsite MiMEP specific workshop for prefabrication and additional costs</b> incurred for delivery and installation of MiMEP modules, such as extra supporting frames, hoisting and protection requirements.</li> <li>• In-house workshops for MiMEP prefabrication shall not be considered for the CITF subsidy.</li> <li>• The additional costs incurred for the MiMEP modules shall exclude the costs of their MEP equipment/ component and the costs of lifting plant that has received / will receive CITF subsidy.</li> </ul>



Remarks: Retrospective approval for rental of offsite MiMEP specific workshops is allowed. Applicant can engage offsite MiMEP specific workshops before submitting the application but which shall be submitted within 12 months from committing the relevant expenditure.

New

# MiMEP



## MiMEP

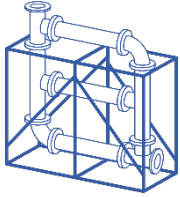
### Other Requirements

- **MiMEP** refers to the integration of **multi-trade** building services components into a single **volumetric** assembly of **prefabricated modules**, manufactured offsite, then transported to the site for connection of modules to complete various trades of building services installations to minimise on-site works. MiMEP can integrate with structural elements, architectural builders' works and finishes (ABWF) to form an advanced assembly, such as false ceiling unit and plant room unit to enhance productivity.
- **Eligible MiMEP projects** shall be:
  - a building project of **not less than 6 storeys** high; or
  - any project with MiMEP installation horizontal area and/or vertical area **not less than 3,000sqm**.



New

# MiMEP



## MiMEP

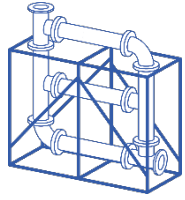
### Other Requirements

- For a project with **multiple sections** to be implemented under **separate contracts**, applicants may apply for the **subsidy for each section separately** if it fulfils the above criteria of an eligible MiMEP project.
- Applicants may apply the CITF on MiC and MiMEP for the same project provided that its **MiC and MiMEP modules** are **not** referring to **the same modules**.



New

# MiMEP



## MiMEP

### Other Requirements

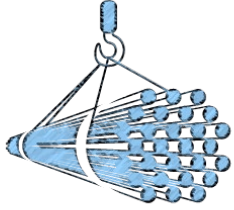
The MiMEP subsidy **shall not consider prevailing existing practices in Hong Kong** that elevators, escalators, chillers, generator sets, AHU's, switch boards and the like are mostly prefabricated offsite for delivery to site in modules. Applicants need to **demonstrate extra prefab/modular effort** over and above the prevailing existing practices to justify the grant of subsidy for MiMEP.

### Funding Disbursement

**80%** of approved funding upon provision of the **proof for commencement** of MiMEP modules installation on site.  
**20%** of approved funding upon provision of the **proof for completion** of MiMEP modules assembly on site.



# Prefabricated Steel Rebar



## Project Adoption

Funding Mode

Cash rebate **HK\$300/tonne**

Funding Ceiling

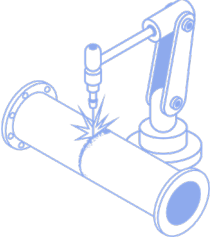
**HK\$5,000,000** per project

### Remarks:

1. Prefabricated steel rebars shall be produced by yards on the Civil Engineering Development Department (CEDD)'s List of Approved Steel Reinforcing Bar Prefabrication Yards
2. The percentage by weight of straight rebars without processing (cutting and/or bending) in each delivery shall be less than 25%



# Industrialised Process – Robotic Welding

	<b>Industrialised Process – Robotic Welding</b>
Funding Mode	Co-fund with <b>15%</b> grant from CITF for the <b>processing fee</b> involved
Funding Ceiling	<b>HK\$800,000</b> per applicant

Remarks:


- Only prefabricated components manufactured by off-site robotic welding in Hong Kong will be subsidised and the subsidy shall apply to processing fee only;
- The price of processing fee for each type and size of welding products submitted by the supplier to the CITF Secretariat would form the basis of the CITF Funding Price Ceiling; and
- The funding ceiling is independent of the HK\$6,000,000 funding ceiling for BIM and ACT.





# Non-local Enrichment Courses for Students

New

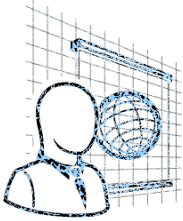
	<p>Target beneficiaries</p> <ul style="list-style-type: none"> <li>• Full time <b>sub-degree</b> / undergraduates / postgraduates in construction related disciplines</li> </ul>
<p>Eligible Applicants</p>	<p>Local higher education institutions</p>
<p>Funding Mode</p>	<p>Reimbursement to applicants</p>
<p>Funding Scope</p>	<ul style="list-style-type: none"> <li>• Course fees</li> <li>• In-town transport and miscellaneous expenses</li> <li>• Cross-border transportation and accommodation <b>of reasonable standard</b></li> <li>• Administration and Audit fees</li> </ul>
<p>Funding Ceiling</p>	<p><b>HK\$100,000</b> per student (<b>cumulative i.e. multiple participations allowed</b>)</p>

Enhanced

Remarks: Only HK permanent residents are eligible for funding supporting for courses or training outside HK




# Non-local Training / Visits for Practitioners

	<p><b>Target beneficiaries</b></p> <ul style="list-style-type: none"> <li>• Professionals</li> <li>• Technicians</li> <li>• Registered Skilled Workers</li> </ul>
<p>Eligible Applicants</p>	<ul style="list-style-type: none"> <li>• Local higher education institutions</li> <li>• Professional institutions</li> <li>• Trade associations</li> <li>• Unions</li> </ul>
<p>Funding Mode</p>	<p>Reimbursement to applicants</p>
<p>Funding Scope</p>	<ul style="list-style-type: none"> <li>• Training fees</li> <li>• In-town transport and miscellaneous expenses</li> <li>• <b>Cross-border transportation and accommodation of reasonable standard (50% matching basis)</b></li> <li>• Administration and Audit fees</li> </ul>
<p>Funding Ceiling</p>	<p><b>HK\$20,000</b> per person per course</p>



Remarks: Only HK permanent residents are eligible for funding supporting for courses or training outside HK

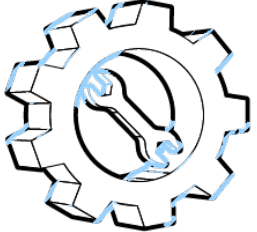
# International Conferences in Hong Kong

	<p><b>Target beneficiaries</b></p> <ul style="list-style-type: none"> <li>• Professionals</li> <li>• Technicians</li> <li>• Tertiary students</li> <li>• Academic staff</li> </ul>	
<p>Eligible Applicants</p>	<ul style="list-style-type: none"> <li>• Local higher education institutions</li> <li>• Professional institutions</li> <li>• Trade associations</li> <li>• Unions</li> </ul>	
<p>Funding Mode</p>	<p>Reimbursement to applicants</p>	
<p>Funding Scope</p>	<ul style="list-style-type: none"> <li>• Event venue and set up</li> <li>• Additional manpower</li> <li>• Conference collaterals</li> <li>• IT infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>• Reasonable Catering</li> <li>• Cross-border transportation and accommodation for speakers</li> <li>• Administration and Audit fees</li> <li>• Agency/Service fees charged by event planner and production houses</li> </ul>
<p>Funding Ceiling</p>	<ul style="list-style-type: none"> <li>• <b>HK\$1,000,000</b> per conference</li> </ul>	

Remarks: International Conference delivered/conducted online are supported under the CITF



# Local Collaborative Courses

	<p><b>Target beneficiaries</b></p> <ul style="list-style-type: none"> <li>• Professionals</li> <li>• Technicians</li> <li>• Registered Skilled Workers</li> </ul>	<ul style="list-style-type: none"> <li>• Tertiary students</li> <li>• Academic staff</li> </ul>
<p>Eligible Applicants</p>	<ul style="list-style-type: none"> <li>• Local higher education institutions</li> <li>• Professional institutions</li> <li>• Trade associations</li> <li>• Unions</li> <li>• <b>Quasi-governmental &amp; Statutory Organisations</b></li> </ul>	
<p>Funding Mode</p>	<p>Reimbursement to applicants</p>	
<p>Funding Scope</p>	<ul style="list-style-type: none"> <li>• Event venue and set up</li> <li>• Additional manpower</li> <li>• Course material</li> <li>• Procurement and/or rental of hardware and equipment</li> <li>• IT infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>• Reasonable Catering</li> <li>• Cross-border transportation and accommodation for speakers</li> <li>• Administration and Audit fees</li> <li>• Agency / Service fees charged by event planner and production houses</li> </ul>
<p>Funding Ceiling</p>	<ul style="list-style-type: none"> <li>• <b>HK\$300,000</b> per course</li> </ul>	



Remarks: Local Collaborative Course delivered/conducted online are supported under the CITF

# Application Procedures



Create an account at CITF Application Portal via CITF website  
[www.citf.cic.hk](http://www.citf.cic.hk)



Read the User Guide and prepare all required documents



Complete and Submit Online Application Form in CITF Application Portal



Vet Application by the CIC



Notify application result  
**(within 60 calendar days; 30 calendar days for Pre-approved Items)**



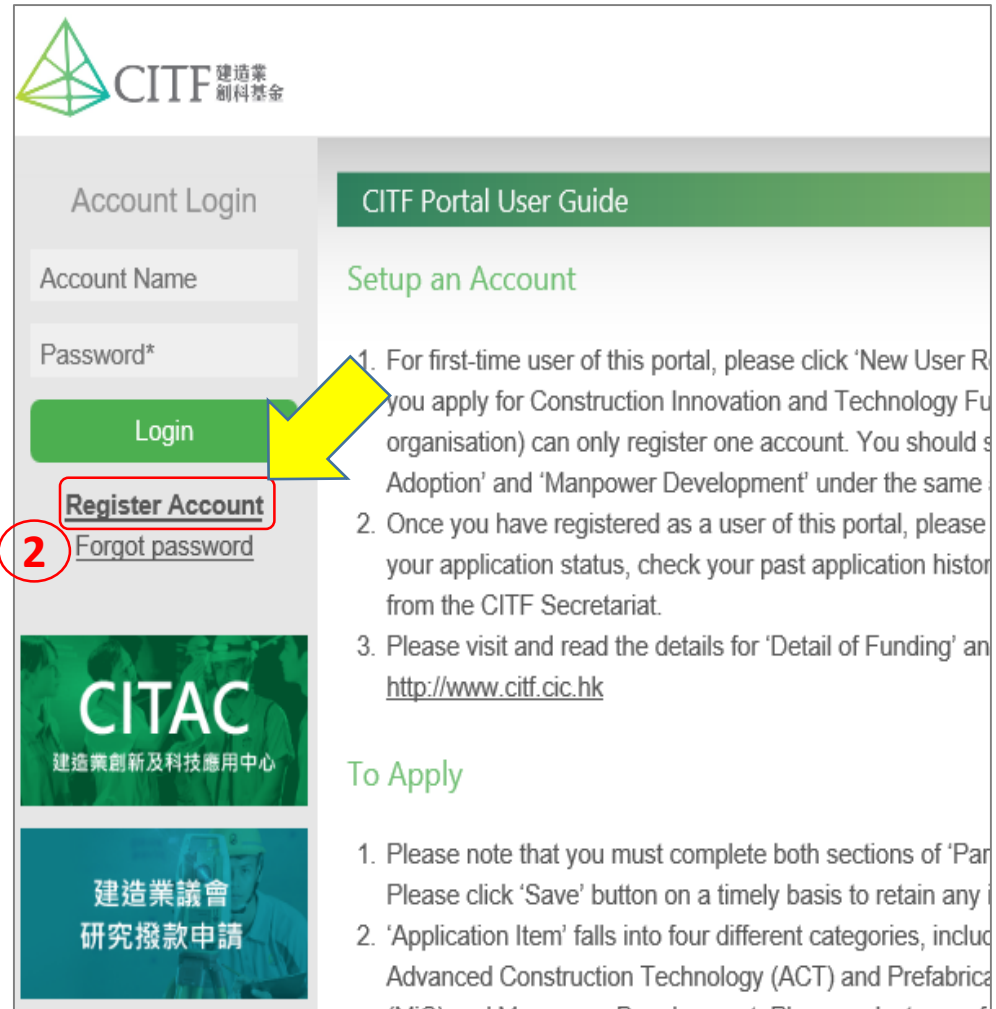
Report submission and fund disbursement according to CITF requirements



# How to create an account at CITF Application Portal

Log in at CITF website [www.citf.cic.hk](http://www.citf.cic.hk)

Each applicant can register one account only







# How to apply


Fill in required information to create an account


### New User Registration


 Account Name\*

Hint: Must be at least 6 characters long, cannot contain space or special characters


 Email \*


 Contact Name\*

 Contact Phone\* **3**

 Password\*

Hint: Must be at least 8 characters long, cannot contain space

 Confirm Password\*



Account: [input]  
Email: [input]  
Logout

**4** Account Info  
Notices  
My Applications

### CITAC

建造業創新及科技應用中心

### CITF Portal User Guide

#### Setup an Account

1. For first-time user of this portal, please you apply for Construction Innovation (organisation) can only register one a 'Adoption' and 'Manpower Development'.
2. Once you have registered as a user, your application status, check your page from the CITF Secretariat. Please visit and read the details for <http://www.citf.cic.hk>

#### To Apply

1. Please note that you must complete Please click 'Save' button on a time
2. 'Application Item' falls into four differ



# Select the type of application

5

In Review	Rejected	Completed	<b>New Application</b>
Type	Last Updated		

6

Basic Information

Type of application

Please select the type of application (multiple selection)  
You can apply for more than one item type at the same time. When submitting, the system will automatically copy multiple application forms.

- I. Building Information Modelling (BIM)
- II. Advanced Construction Technology
- III. Modular Integrated Construction (MiC)
- IV. Manpower Development (MPD)
- V. Prefabricated Steel Rebar

Next





# Disbursement Request Function



Status:	All	Draft	In Review	Approved	Completed	New Application	7
Applications					Status	Action	
<u>A00000-B0000</u> Application Types: BIM Internal Application No.: 00000000 Last Updated: 2019-02-28 10:00:00					Approved	Action ▾	



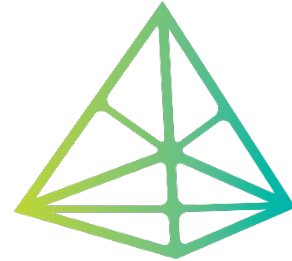
Status:	All	Draft	In Review	Approved	Completed	New Application	8
Applications					Status	Action	
<u>A00000-B0000</u> Application Types: BIM Internal Application No.: 00000000 Last Updated: 2019-02-28 10:00:00					Approved	Action ▾ Construction Project information Disbursement Request	



# Tips for CITF Application

- 1) “No retrospective approval” for BIM/ACT/STB/MPD - Apply before committing any price !!
- 2) Select the correct funding category (e.g. pre-approved items or non-pre-approved items)
- 3) Comply with CITF procurement procedures
- 4) The supplier or service provider that has submitted the lowest bid should be selected.
- 5) Information in the quotations should match with the application form
- 6) The invoice/receipt/purchase order/delivery note/bank transfer record should be kept in order
- 7) All of the reimbursable payment has to be made by the applicant
- 8) One of the contracting parties should be CITF Fund Applicant





CITF 建造業  
創科基金



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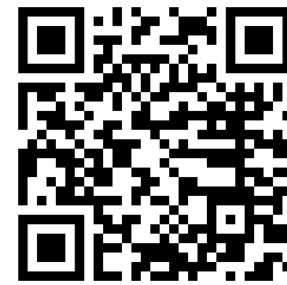
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